

Regional Animal Control District

*Serving the Towns of
Lebanon, Franklin, Bozrah, Lisbon & Sprague*

Mailing Address: 1 Main St., P.O. Box 677, Sprague, CT 06330 Emergency Calls: 800.236-1987

Pound Address: 34 Goshen Hill Road, Lebanon, CT 06249 Routine Calls: 860.642-6379

Regional Animal Control District Board of Directors

Minutes

Regular Meeting

Thursday,

November 24th, 2015

10:30AM

Sprague Town Hall

- 1) Meeting was called to order at 10:30 a.m. by Chairman Rich Matters. Members present included First Selectman Cathy Osten and First Selectman Tom Sparkman. Absent, First Selectman Glenn Pianka and First Selectman Betsy Petrie.
- 2) Recognition of Visitor. Sprague Selectman Denise Dembinski.
- 3) Additions to agenda. None.
- 4) Approval of minute of August 20, 2015. Motion was made by First Selectman Osten to approve the minutes as presented. Seconded by First Selectman Sparkman. Motion carried, unanimous.
- 5) Correspondence. None.
- 6) Election of Officers. First Selectman Sparkman made the motion to keep the First Selectmen in the towns that hold Officer now to continue in that capacity. Chairman Richard Matters, First Selectman Franklin, Vice-chairman Thomas Sparkman, First Selectmen Lisbon, Secretary Betsy Petrie, First Selectman Lebanon, and Treasurer Cathy Osten, First Selectman Sprague. Seconded by First Selectman Osten. Motion carried, unanimous.
- 7) Approval of 2016 Meeting Schedule. First Selectman Osten made a motion to approve the 2016 meeting schedule as presented. Seconded by First Selectmen Sparkman. Motion carried, unanimous.
- 8) Approval of Memorandum of Understanding. First Selectman Osten made a motion to approve the Memorandum of Understanding as presented. Seconded by First Selectmen Sparkman. Motion carried, unanimous.
- 9) Discuss and act on FY 15-16 Treasurers' Report. First Selectman Osten reported on the expenditures.

- 10) Discuss activity level for months of August, September and October 2015. The Chairman reported activity level for Edward's Answering Service for the following month:

August		September		October	
Non-Emergency	33	Non-Emergency	44	Non-Emergency	48
Weekend	4	Weekend	2	Weekend	9
Daytime	2	Daytime	4	Daytime	10
Nighttime	4	Nighttime	2	Nighttime	3

- 11) Discussion of Pound Upgrade. First Selectman Matters reported on the installation of an outside run to place dangerous dogs in the run while cleaning the kennel. The cost was \$2,250 to be split equally between the Town of Lebanon and the Regional Animal Control District.
- 12) Discussion of Veterinary Bills. The members discussed the most recent Veterinary bill of \$500. The reason for the 14 day stay at the Hospital was that the construction at the pound did not create a safe environment for the dog and it was housed at the Hospital.
- 13) Approval of the FY 16-17 Budget. First Selectman Matters presented the FY 16-17 budget which totaled \$73,964. It indicated to use \$3,410 of reserve funds which would reduce the Towns funding by \$224 less than this year. The budget providing a 3% Cost of Living Adjustment to the ACO and AACO and recommended to increase the AACO salary increase by \$1,000 due to the number of weekend and night calls. First Selectman Sparkman made a motion to approve the budget as presented with the addition of \$1,000 added to the AACO salary. Seconded by First Selectmen Osten. Motion carried, unanimous.
- 14) ACO Reports. ACO reports were sent via e-mail for review. Chairman Matters reported on one call made by the ACO regarding a dog bite.
- 15) Public Comment. None.
- 16) Adjournment. A motion to adjourn was made by First Selectman Sparkman and seconded by First Selectman Osten. Motion carried, unanimous. Meeting was adjourned at 10:58 a.m.

Richard L. Matters
Chairman